

UTILITIES SERVICE BOARD MEETING
March 10, 2003

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m.

Board members present: Tom Swafford, Jeff Ehman, Dick Eherenman, Tim Henke, Frona Powell, Sam Vaught, Jeff White, and ex-officio member Dave Rollo. Staff members present: Mike Bengtson, Margaret Dalle-Ave, John Langley, Jonathan Heald, Tom Staley, Steve Drake, John Trotter, Ted Flynn, Nathan Schulte, Mike Hicks, Mike Butcher, and Kai Schnippe. Also present: Greg Volan of the City of Bloomington ITS Department, Jeff Kaden of Indiana University, Marty Mann, Kevin Kirk, and Jeff Marshall. (A sign-up sheet is attached to the minutes.)

ROLL CALL:

7 members present.

Before the start of the meeting Board President Swafford announced that Revision of Section 24 – Growth Policies Plan of Rules, Regulations and Standards of Service is not on the agenda for this meeting but that anyone who would like to speak on this matter is welcome to do so during the PETITIONS & COMMUNICATIONS section at the end of the meeting. This matter will be scheduled for a meeting in the near future.

Board President Swafford further explained that the FUNDING REQUESTS section was moved to the first part of the meeting to accommodate the schedule of Assistant Engineer Heald who needs to attend the City of Bloomington Plan Commission meeting.

FUNDING REQUESTS:

WSD03-8300 – 8th, 9th & Fairview Water, Wastewater & Stormwater Improvements. Estimated cost - \$90,200.00. (Up to \$59,400.00 of this amount will be reimbursed by the City of Bloomington HAND Department for material and rock removal.)

WHITE MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE FUNDING REQUEST WSD03-8300. MOTION CARRIED. 7 AYES.

MINUTES:

VAUGHT MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 24, 2003, MEETING AS PRESENTED. MOTION CARRIED. 7 AYES.

CLAIMS:

Board member Vaught requested an explanation of claim # 0390398. Assistant Director Langley stated that he would get the information and report back to Mr. Vaught.

VAUGHT MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE THE GENERAL CLAIMS AS FOLLOWS:

CLAIMS 0390335 THROUGH 0390402 INCLUDING \$176,560.02 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$176,560.02 FROM THE WATER UTILITY; CLAIMS 0330191 THROUGH 0330267 INCLUDING \$88,500.99 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND AND \$32,565.48 FROM THE WASTEWATER CONSTRUCTION FOR A TOTAL OF \$121,066.47 FROM THE FROM THE WASTEWATER UTILITY; AND CLAIMS 0370011 THROUGH 0370014 INCLUDING \$42,268.81 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$42,268.81 FROM THE STORMWATER UTILITY. TOTAL CLAIMS APPROVED – \$339,895.30. MOTION CARRIED. 7 AYES.

CHANGE ORDER NO. 1 – SIXTH & RITTER SANITARY SEWER – CRIDER & CRIDER – S01-4512:

WHITE MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE CHANGE ORDER NO. 1 – SIXTH & RITTER SANITARY SEWER – CRIDER & CRIDER – S01-4512. MOTION CARRIED. 7 AYES.

OLD BUSINESS:

Board member Henke requested an update on the Micro Motors matter.

NEW BUSINESS:

No new business was presented.

SUBCOMMITTEE REPORTS:

No subcommittee reports were presented.

STAFF REPORTS:

Mike Bengtson –

Assistant Director Bengtson introduced Kai Schnippe who is the new German intern working in the Engineering Department.

Greg Volan –

Greg Volan of the City of Bloomington ITS Department presented an update report on the Fit-Gap Analysis project by Crowe Chizek. Mr. Volan explained that this project was to be split evenly between the Utilities Department and the Civil City. After the pilot project, the Civil City continued with the project; however, Utilities Director Phillips decided not to pursue this particular matter any further. Mr. Phillips felt that the value of the assessment for the Utilities Department was not justified by the cost of the project. The pilot project did show that the software was not implemented correctly and that this caused problems. At this time, an upgrade to the latest version of the Oracle Financials software has been recommended while the Utilities Department and the Civil City continue to try to correct these implementation issues. The ITS Department is considering proposals from several consultants to upgrade to the latest version of Oracle Financials and to make other improvements to the implementation of the software. Mr. Volan stated that he did not have a recommendation at this time, but that no action would be taken without first consulting with, and receiving approval from, the Utilities Department.

Tom Staley –

Assistant Director Staley showed a PowerPoint presentation giving information about IUPPS (Holey Moley). (A copy of the presentation is attached to the minutes.)

Mike Butcher –

Finance Manager Butcher presented Board members with a copy of a Preliminary Official Statement Dated February 28, 2003, for the City of Bloomington, Indiana, Sewage Works Refunding Revenue Bonds of 2003. (A copy of the booklet is filed with the minutes.) Final closing on this matter will be March 27, 2003.

PETITIONS AND COMMUNICATIONS:

Tom Swafford –

Board President Swafford stated that he has been working on subcommittee assignments for 2003. Mr. Swafford urged Board members to contact him if they would like to be reassigned to different committees.

Sam Vaught –

Board member Vaught requested that monthly reports be presented on the following items:

- plant reports
- cash flow statement
- cash reconciliation statement
- report detailing the amount of budgeted funding
- report on funding requests for water, wastewater, and stormwater capital projects (total only, not broken down for each project)

Mike Bengtson –

Assistant Director Bengtson stated that he did not have the information at this meeting regarding the Micro Motors matter. A report will be made at the March 24, 2003, USB meeting.

Jeff Marshall –

Jeff Marshall of Jeff A. Marshall Design reported that his company has been working on the BP/Amoco project located at 4405 East Third Street. Mr. Marshall presented Board member with materials illustrating the problems that have arisen with getting the stormwater plans approved. (Copies of the materials are filed with the minute book for this meeting.) Mr. Marshall explained that there are standards established by CBU for water and wastewater but not for stormwater. Mr. Marshall would like for the Utilities Service Board to review this matter to see if a satisfactory solution could be reached. This matter was referred to the Engineering Subcommittee. Mr. Marshall will be notified of the date and time of the meeting.

Board President Swafford stated that he would like to see this matter resolved as quickly as possible.

Newspaper Articles –

Board members were presented with copies of the following newspaper articles:

- Water: Tap vs. Bottled published in the Herald-Times on March 4, 2003

- City Seeks Sewer Line Review Power published in the Herald-Times on March 8, 2003

(A copy of each article is attached to the minutes.)

ADJOURNMENT:

The meeting was adjourned at 6:43 p.m.

L. Thomas Swafford, President